**JOB OPENING**

**FOSTER CARE SPECIALIST**

Youth & Family Services is in need of a full-time Foster Care Specialist for our Foster Care Program. Youth & Family Services is a fast-growing nonprofit organization who works to provide support for children, youth, and families in our community. Our Foster Care Program works to give homeless, neglected, and abused children improved opportunities for stability. This team works hard to build a seamless connection between the children in need of placement and the Foster Parent who will provide a loving, supportive, and safe home environment.

**Responsibilities:**

Working under the supervision of the Foster Care Coordinator, a Foster Care Specialists responsibilities are as follows:

* Assist with foster parent trainings and special events
* Maintain all files assigned in compliance with regulatory/accrediting agencies
* Maintain positive relationships within the community
* Act as liaison to foster families with DHS to promote communication
* Utilize best practice standards at all times
* Supply information of other supportive services and prevention programs to caregivers
* Monitor children in foster care homes
* Provide support on a weekly basis to foster families to enhance retention
* Conduct home studies on potential foster families
* Conduct case management and monthly in-home visits to assigned cases
* Provide crisis management services to families and children
* Provide on-call services on rotation
* Provide timely reports on all assigned cases
* Attend community coalitions and meetings as requested

**Qualifications:**

* Minimum of Bachelor’s Degree in Social Work, Psychology or related field
* Foster Care experience preferred
* Experience working with volunteers, boards, and committees preferred

**Submit resumes to Misty at** [**hr@yfsok.org**](mailto:hr@yfsok.org) **or call 405-262-6555 for more information.**