



Director of Research and Advocacy

YOU BELONG HERE.

Are you ready to apply your talents to a premier nonprofit that is celebrating 100 years of service to its community? United Way continues to develop leaders and is committed to improving the health, safety, education and economic well-being of central Oklahoma. Do you want to be challenged at work, learn, engage with your community, have fun, be inspired, and make a significant impact? United Way of Central Oklahoma is looking for a Director of Research and Advocacy to be responsible for the items listed below under the supervision of the Vice President of Community Impact.

- All research efforts done on behalf of United Way of Central Oklahoma to include in-house research as well as outsourced research projects.
- The advocacy role of United Way of Central Oklahoma serving as the subject matter expert in the area of health and human services to local and state officials by providing research and expertise they request.
- When participating in community initiatives addressing areas of need in central Oklahoma, foster new and stronger collaborations to solve community problems.

At United Way of Central Oklahoma, [we value diversity, as well as the dignity and worth of every person.](#) We are an equal opportunity employer. We are committed to fair and equal employment practices for persons without regard to race, ethnicity, color, creed, age, gender, sexual orientation, gender identity or expression, pregnancy, religion, disability or degree thereof, national origin, domestic/marital status, political affiliation or opinion, veteran.

LIVE UNITED.

At United Way, our mission is to connect people and resources to improve the well-being of those in our community...We do this because we want to help build a stronger, healthier and more compassionate community. For 100 years, our focus has been being a funding resource to local nonprofits—that's what we do best. This allows our agencies a chance to do what they do best—provide direct health and human services to the community. United Way is known for accountability and transparency, and when people give to us, they know their contributions are in responsible hands and trust us to invest back in the community. [View our 2022 Campaign Video](#)

YOU MATTER.

- Health, vision, dental insurance at NO cost to the employee. Dependent coverage paid at 60%.
- Flexible spending account to let you set aside pretax salary for medical expenses.
- Employee Assistance Program (EAP) for emotional, mental health, self-improvement assistance available at NO cost for employee and family.
- Generous paid time off benefits for your work/life balance.
- Employee life insurance coverage at NO cost.

- Employee disability coverage at NO cost.
- 403(b) retirement plan with match up to 4.5% after 1 year.
- Professional development and training opportunities.
- Flexible/compressed schedule options.

**Benefits subject to change and dependent on employee status.*

REPORTS TO: Vice President of Community Impact

SUPERVISES: Community Initiatives and Research Manager

QUALIFICATIONS:

- Bachelor's Degree from an accredited college or university is required. Master's Degree preferred.
- A minimum of two years research experience, including basic understanding of statistics and statistical analysis with ability to interpret data into written summaries for general public required.
- Prefer two or more years' experience with social service organizations, including experience with data collections methods, social service needs assessment, program and community level outcome evaluation, program development and planning, and community resource coordination.
- Experience with advocacy role preferred. One year in a supervisory role preferred.

PERFORMANCE REQUIREMENTS:

- Ability to coordinate high quality research and evaluation products within deadlines and budgets.
- Ability to collect, analyze, and verify research data from primary resources.
- Ability to draw conclusions and make recommendations based on research data and findings.
- Knowledge of database construction, management, and retrieval methods.
- Ability to manage a diverse portfolio of research and evaluation projects and services from inception to completion.
- Flexible and able to effectively manage multiple tasks/projects.
- Work in an oftentimes fast-paced environment under pressure to meet deadlines.
- Highly organized with great attention to detail.
- Demonstrate strong writing, verbal presentation, and organizational, problem-solving, analytical and administrative skills.
- Ability to correctly utilize research-writing formats from multiple disciplines, including the American Psychological Association (APA), the Associated Press (AP), and Modern Language Association of America (MLA).
- Knowledge of social services needs assessment and basic program planning techniques. Ability to effectively facilitate group planning.
- Positive inter-personal skills and ability to network with colleagues, volunteers, agency staff, and other community figures.
- Remain informed and up-to-date on literature and best practices related to the duties of the position.
- Self-starter that is able to work independently when needed as well as collaboratively in a group setting.

APPLY TODAY.

To apply, send a cover letter, resume, and salary range to Human Resources, United Way of Central OKC, 1444 NW 28th Street, OK 73106 or work@unitedwayokc.org. Posted until filled.



STRATEGIC PRIORITIES & KEY INITIATIVES

IMPACTING LIVES

- Increase awareness of our community's greatest needs.
- Invest in programs based on research-driven analysis.
- Pursue outcomes that improve lives.

INSPIRING COMMUNITY ACTION

- Engage stakeholders across generations.
- Support innovative collaborations to maximize impact.
- Convene community partners to address social service needs.

ENSURING ORGANIZATIONAL VITALITY

- Promote a culture of excellence
- Optimize workplace campaigns while developing new strategies.
- Build long-term financial sustainability.