

## **Program Aide Full Job Description**

Position Employer: Boy Scouts of America, Last Frontier Council

Starting Compensation: \$20 per hour/ Up to 8 hours per week

Council Website: [www.scoutingrocks.tv](http://www.scoutingrocks.tv)

Since 1910, Scouting has helped mold the future leaders of this country by combining educational activities and lifelong values with fun. The Boy Scouts of America believes and understands that helping youth puts us on a path towards a more conscientious, responsible, and productive society.

Today's professional Scouters are a diverse group of men and women sharing a dynamic career offering independence, achievement, and stability. This is work that makes a difference, work that calls one to continual learning and challenge, work that offers solid compensation, benefits and advancement.

The Program Aide selected will:

Deliver the Cub Scout program to children ages 6-11 at each elementary school on a weekly basis. Each session begins with learning and reciting the Scout Oath and Law, followed by fun games, activities, crafts, and more. You'll help the students work through their respective grade level's curriculum, working towards earning their rank badge by the end of the year. Training is provided; Scouting knowledge and experience is preferred, but not required (we can teach you the program). Current and former camp counselors, teachers, and those with experience and/or a passion for serving youth and leading youth programs have success in this role. Several positions are available, with additional opportunities for bilingual candidates.

Desired Skills:

- Must be comfortable with public speaking and interacting with diverse audiences. Excellent people skills, enthusiastic, punctual, responsible and creative.
- Self-motivated individual with solid time management skills and strong organizational skills in management, budgeting, and planning.
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards.

Job Requirements:

- Willingness to become a registered adult volunteer with the Boy Scouts of America and consenting to the membership standards and policies of the organization
- Completion of a background check through the BSA's official provider
- Completion of the organization's Youth Protection Training
- Access to reliable transportation to travel to/from work site(s)
- Willingness to learn or refine knowledge of the Cub Scout program
- A can-do attitude and flexibility

Compensation:

- All councils are equal opportunity employers. Program Aides are paid \$20/hour, with two hours per program, per week (one hour of preparation time, and one hour of instructional time). Program Aides may work up to 4 schools per week, for a total maximum of 8 paid hours per week. This is a part-time role. Program Aides who demonstrate a high aptitude may be considered for future full-time openings with the Last Frontier Council.

How to apply:

Qualified candidates must submit cover letter and resume to Field Director, Andy Melvin, [Andrew.melvin@scouting.org](mailto:Andrew.melvin@scouting.org).