



DIRECTOR OF RESEARCH AND ADVOCACY

YOU BELONG HERE.

Are you ready to apply your talents to a premier nonprofit that is developing leaders and committed to improving the health, safety, education and economic well-being of central Oklahoma? Do you want to be challenged at work, learn, engage with your community, have fun, be inspired, and make a significant impact? United Way of Central Oklahoma is looking for a Director of Research and Advocacy to oversee all research projects and publications as well as serve as subject matter expert on public policy priorities.

At United Way of Central Oklahoma, [we value diversity as well as the dignity and worth of every person.](#) We are an equal opportunity employer. We are committed to fair and equal employment practices for persons without regard to race, ethnicity, color, creed, age, gender, sexual orientation, gender identity or expression, pregnancy, religion, disability or degree thereof, national origin, domestic/marital status, political affiliation or opinion, veteran.

LIVE UNITED.

At United Way, our mission is to connect people and resources to improve the well-being of those in our community....And we do this because we want to help build a strong, healthier and more compassionate community. So how do we do that? Our focus is to raise money throughout the year to help fund nonprofits...that's what we do best. This allows our agencies a chance to do what they do best – provide direct services to the community. United Way is known for accountability and transparency – and when people give to us, they know their money is in responsible hands and trust us to invest back in the community. [View our 2021 Campaign Video](#)

YOU MATTER.

- Health, vision, dental insurance at NO cost to the employee. Dependent coverage paid at 60%.
- Flexible spending account to let you set aside pretax salary for medical expenses.
- Employee Assistance Program (EAP) for emotional, mental health, self-improvement assistance available at NO cost for employee and family.
- Generous paid time off benefits for your work/life balance.
- Employee life insurance coverage at NO cost.
- Employee disability coverage at NO cost.
- 403(b) retirement plan with match up to 4.5% after 1 year.
- Professional development and training opportunities.
- Flexible/compressed schedule options.

**Benefits subject to change and dependent on employee status.*

REPORTS TO: VP of Community Impact

SUPERVISES: Research and Community Initiatives Manager

QUALIFICATIONS:

- Bachelor's Degree from an accredited college or university required.
- Minimum two years' research experience, including understanding of statistics and statistical analysis with ability to interpret data into written summaries for the general public.
- Prefer two or more years' experience with social service organizations, including experience with data collections methods, social service needs assessment, program and community level outcome evaluation, program development and planning, and community resource coordination.

PERFORMANCE REQUIREMENTS:

- Ability to coordinate and produce high quality research and evaluation products within deadline and budget.
- Ability to collect, analyze, and verify research data from primary resources.
- Ability to draw conclusions and make recommendations based on research data and findings.
- Knowledge of database construction, management, and retrieval methods.
- Demonstrate strong writing, verbal presentation, organizational, problem-solving, analytical and administrative skills.
- Ability to correctly utilize research-writing formats from multiple disciplines.
- Knowledge of social services needs assessment and basic program planning and development techniques and outcome evaluation.
- Ability to effectively facilitate group planning.
- Capacity to manage multiple priorities, time/work assignments, and meet deadlines.
- Ability to work with volunteers, partner agencies, and other stakeholders.
- Ability to adhere to United Way policies, procedures, and expectations.
- Proficient in Microsoft Word, Excel and Outlook; Tableau or similar preferred.

APPLY TODAY.

To apply send cover letter, resume, and salary range to Human Resources, United Way of Central OKC, 1444 NW 28th Street, OK 73106 or work@unitedwayokc.org. Posted until filled.



STRATEGIC PRIORITIES & KEY INITIATIVES

IMPACTING LIVES

- Increase awareness of our community's greatest needs.
- Invest in programs based on research-driven analysis.
- Pursue outcomes that improve lives.

INSPIRING COMMUNITY ACTION

- Engage stakeholders across generations.
- Support innovative collaborations to maximize impact.
- Convene community partners to address social service needs.

ENSURING ORGANIZATIONAL VITALITY

- Promote a culture of excellence
- Optimize workplace campaigns while developing new strategies.
- Build long-term financial sustainability.