



Our mission is to provide people of all ages with help, hope, and the opportunity to succeed.			
Job Title	ECS Infant Early Childhood Mental Health Clinician	FLSA Status	Exempt
Program/Department	Early Childhood Services	Supervisory Responsibilities	No
Reports To	ECS Infant-Early Childhood Mental Health Coordinator	CEO Approval Date	1/2020
Work Schedule	Office Hours follow business hours and may vary with supervisor approval; may include occasional evening and weekends.		No
Must pass required background check, TB and Physical			
POSITION OVERVIEW			
<p>The ECS IECMH Clinician supports early relational health through the provision of mental health consultation across the ECS program to enhance program quality through mental health consultation. The IECMH Clinician conducts mental health screenings, supports classroom implementation of Conscious Discipline and works within a multidisciplinary team that supports best practices in sustaining developmentally sensitive, hope centered, trauma informed, relationship focused services that support best practice in the early childhood field. The IECMH Clinician also carries a small treatment caseload.</p> <p>All employees and volunteers are expected to be sensitive to our clients' cultural and socioeconomic characteristics, reflect Sunbeam Family Services core values and to perform at Sunbeam's standards of excellence at all times.</p>			
ESSENTIAL FUNCTIONS			
<p>The ECS IECMH Clinician supports early relational health by through the provision of developmentally sensitive, hope focused, trauma informed, relationship focused supports and services within the ECS program by:</p> <ul style="list-style-type: none"> • Promoting, encouraging and displaying examples of leadership for the agency in accordance with the agency mission driven, employee first culture. • Demonstrating capacity for providing developmentally appropriate and evidence-based practice, for exemplifying the values expected within the program, and for promoting the mission of the organization. • Providing mental health consultation across the ECS program to build competency and in caregivers in understanding child development, attachment and trauma. Participating in the development and implementation of the mental health program by providing input and recommendations as a member of the ECS team. • Promoting the social and emotional development of children, staff and parents by providing education and information on mental health-related topics. • Providing therapeutic intervention services based on best practices and selected evidence based approaches/models to support early relational health • Assisting in the development and implementation of Social Emotional Support plans for children with high/special needs to support success in classroom and home environments 			

- Administering and reviewing mental health screenings, making observations, and guiding implementation of recommendations.
- Supports implementation of Conscious Discipline and integration of quality services in collaboration with Education, Disabilities and Family Engagement, support
- Ensuring strict child and family confidentiality, following the Sunbeam Family Services Confidentiality Procedure

OTHER DUTIES

- Provide support for other duties needed in keeping with our mission, vision and values

JOB QUALIFICATIONS

	Minimally Required	Preferred
Education	Master’s degree in social work, psychology, counseling or closely related field. Licensed or licensed-eligible as LPC, LMFT or LCSW. If licensed, employee must complete continuing education requirements for licensure maintenance.	OK-AIMH Endorsed or pursuing Endorsement® as an Infant Mental Health Specialist or Mentor (Clinical)
Experience	Two years post graduate experience.	Previous experience in early childhood education and clinical settings is highly desired
Skills and knowledge	<p>Understanding of Head Start Performance Standards and state and local childcare licensing requirements.</p> <p>Excellent written and verbal communication to include intermediate knowledge of computer operations and applications and the ability to master other computer technology.</p> <p>Good organizational and time management skills.</p>	Previous knowledge and understanding of Child Plus
Abilities	<p>Must work independently and collaboratively in a team environment.</p> <p>Communicate in a professional manner, demonstrating dignity and respect for our internal, external and community members.</p> <p>Process, protect and exercise discretion in handling confidential information and materials.</p> <p>Sustained concentration to detail and accuracy, along with the ability to prioritize workload.</p> <p>Willingness to work with high-risk, low-income communities.</p>	Bilingual Spanish/English speaking

Local travel required and must have valid Oklahoma driver's license and insurance as required by the position.	
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WORKING CONDITIONS

Physical Demands:

While performing the duties of this job, the employee is required to frequently communicate with staff and others, and must be able to exchange accurate information when doing so. The employee must be able to remain in a stationary position 50% of the time and occasionally move about inside the office to access file cabinets, office equipment, attend meetings, etc. Must be able to operate and use a computer. Must be able to detect, discern, distinguish, observe, inspect and compare. Must have excellent command of English language and grammar, both verbal and written. Occasionally must be able to move needed materials weighing up to 50 pounds. The qualifications, physical demands, and work environment described are representative of those an employee will encounter and must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

Work Environment

The employee will work in an office environment, may work in close quarters with other staff and small children. The noise level in the work environment varies from moderate to loud; frequent chaotic situations will occur, characteristic to working with children ages 0 – 5 years. Employee must expect exposure to strong odors such as soiled diapers and clothes, and poor hygiene. May come into contact with childhood diseases and blood on occasion.

Vaccination

This position is subject to Sunbeam's Mandatory COVID-19 Vaccination Policy. All Sunbeam employees are required to be fully vaccinated against COVID-19, or have an approved exemption. Exemptions to the vaccine requirement will be considered for individuals with medical condition(s) that prevent them from being vaccinated and for individuals with sincerely held religious beliefs that prohibit them from being vaccinated, consistent with applicable federal and state law. Proof of Vaccination, as defined by Sunbeam policy, or an approved exemption is required for any employment effective on or after December 31, 2021.

OTHER

The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. The qualifications, physical demands, and work environment described herein are representative of those an employee will encounter and must meet to successfully perform the essential functions of this job. These statements are intended to describe the general nature and level of work performed by employees assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel or candidate and may be subject to change at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sunbeam Family Services is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We are committed to fair and equal in all its employment practices for persons without regard to race, ethnicity, color, creed, age, gender, sexual orientation, gender identity or expression, pregnancy, religion, disability or degree thereof, national origin, domestic/marital status, political affiliation or opinion, veteran

status, HIV status, AIDS status, genetic information, and any characteristic protected by federal, state, or local laws.

SIGNATURE

By signing this job description, the employee/candidate affirms that (s)he possesses the knowledge, skills, and abilities necessary to perform the essential functions of the job as stated above, with or without reasonable accommodation. It is also understood that employment with Sunbeam is considered “at will,” meaning that either Sunbeam or an employee may terminate the employment relationship at any time with or without cause or notice. This job description is not intended in any way to create a contractual employment relationship. Sunbeam may also change this job description and the expected duties from time to time at its sole discretion.

Employee/Candidate PRINTED Name		
Employee / Candidate Signature		Date: