

Board Serve Central Oklahoma is a unique program of the United Way of Central Oklahoma designed to improve nonprofit boards by recruiting, training and matching board members with nonprofit agencies.

The seven-month program provides professional training on topics including nonprofit board governance, leadership skills, nonprofit law, fundraising, crisis management and other critical skills needed to serve on a nonprofit board.

Upon completion of the program, each participant is matched with a United Way of Central Oklahoma Partner Agency to serve as a voting board member for at least one year.

BENEFITS

Nonprofit board service is a rewarding experience that offers opportunities to:

- Connect with others who share your passion
- Contribute your skills and expertise to strengthen nonprofit organizations in central Oklahoma
- Support the community in which you live or work
- Advocate on behalf of a nonprofit's mission
- Develop new skills and enhance your leadership abilities
- Expand your social and professional networks

WHO IS ELIGIBLE?

Board Serve participants should be individuals who are interested in nonprofit board service and meet the following criteria:

- Exhibit diversity in life experience, ethnicity, geographic location and profession
- Professional expertise and three years of work experience in any of the following fields: accounting, human resources, law, information technology, management and operations, marketing, public relations, fundraising, strategic planning and others
- Interest in and enthusiasm for board service and volunteerism
- Willingness to participate in monthly, three-hour training sessions from February through August

BOARD SERVE 2021 SCHEDULE:

February 16	Orientation
March 16	Board Governance
April 13	Marketing & Crisis Public Relations
May 18	Resource Development
June 15	Nonprofit Financials & Strategic Planning
July 13	CEO & Board Panel
August 17	Nonprofit Law & Ethics
September 14	Graduation

HOW TO APPLY

Program Requirements

- Attendance and active engagement is required at seven monthly sessions, 5:30-8:30 p.m., February through August 2021, at United Way of Central Oklahoma, and a graduation ceremony in September 2021.
- Board Serve graduates are expected to accept placement on a United Way of Central Oklahoma Partner Agency board for at least one year.
- If accepted, a one-time, non-refundable program fee of \$350 is required for each participant.

Application Guidelines

- Complete the application form available at unitedwayokc.org/boardserve.
- Include two reference letters, a personal biography and headshot with application.
- **Submit all application materials by Nov. 2, 2020.**

Selection Criteria

- Selection is based on the completed application and supplemental documents.
- Interviews may be requested.
- **Applicants will be notified of selection by Jan. 1, 2021.**

First Name: _____ Middle: _____ Last Name: _____

Preferred Name: _____

Company: _____ Number of Years with Company: _____

Job Title/Role: _____

Company Address: _____ City: _____ State: _____ Zip: _____

Office Phone: _____ Office Email: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Home Email: _____

Home Phone: _____ Cell Phone: _____

Preferred Email: _____

Emergency Contact Name: _____

Relationship: _____ Emergency Contact Phone: _____

Please answer the following questions, in 250 words or less:

1. Why are you interested in Board Serve Central Oklahoma, and what do you hope to gain from the program?

2. Why should United Way of Central Oklahoma be interested in you as a participant in the Board Serve Central Oklahoma Program?

3. How do you feel that serving as a volunteer on a nonprofit board will enhance your personal or professional life?

4. Have you taken any courses or workshops on nonprofit (or corporate) governance or board development in the past? Yes No If yes, please list below:

5. Are you currently serving on a nonprofit board? Yes No If yes, list:

6. Please check the top skills/expertise areas that you possess (please limit to 3 choices or less):

- | | |
|--|--|
| <input type="checkbox"/> Accounting/Auditing | <input type="checkbox"/> Health Care |
| <input type="checkbox"/> Communications/PR | <input type="checkbox"/> HR/Organizational Development |
| <input type="checkbox"/> Consulting | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Education | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Event Planning | <input type="checkbox"/> Management |

7. Please check the nonprofit program area that you are interested in (please limit to 3 choices or less):

Successful Kids:

- Youth and Family Services
- At Risk Youth
- After School Programs
- Specialized Service for Children
- Youth Development

Independent Living:

- Older Adults Services
- Specialized Services for Adults

Health Citizens:

- Community Health & Education
- Individual/Family Crisis

Strong Families:

- Personal & Family Development
- Individual/Family/Community Services

8. How often do you participate in formal volunteer activities or events?

- | | |
|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Annually |
| <input type="checkbox"/> Monthly | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Quarterly | <input type="checkbox"/> N/A |

9. Please list your volunteer activities below:

10. How did you hear about Board Serve Central Oklahoma?

- | | |
|--|--|
| <input type="checkbox"/> Referred by friend or co-worker | <input type="checkbox"/> Past Board Serve member |
| <input type="checkbox"/> Supervisor | <input type="checkbox"/> United Way website |
| <input type="checkbox"/> Other _____ | |

(The following information is not required but requested to help ensure diversity in the class.)

Gender: _____ Birth Date: _____ Race or Ethnic Designation: _____

Application Deadline: Nov. 2, 2020

Please submit completed form with two reference letters, personal biography and headshot to:

Bridget Ramos, Volunteer Center Manager

BoardServe@unitedwayokc.org

United Way of Central Oklahoma, 1444 NW 28th St., Oklahoma City, OK 73106

Questions? Call 405-236-8441